

Office of Transit DBE Goal Calculation

2022-2024

ce of Transit

ic Transportation (Busses!)

Urban Transit Systems – Indianapolis, Fort Wayne, South Bend.

Rural Transit Systems – Wells County, Cass County...

ded by the State of Indiana through the Public Mass Transportation Fund
through grants from the Federal Transit Administration (FTA).

has rules regarding the use of DBE(Disadvantaged Business Enterprise)
for contracting opportunities.

r office handles the grants for the 43 Rural Systems and we set a goal for
utilization.

How do we calculate our DBE Goal?

Method is recommended by the FTA:

Identify contracting opportunities among sub-grantees.

Match Contracting Opportunities with a NAICS (North American Industry Classification System) Code.

Determine Weight of Each Work Type by NAICS Code. (how much money is spent in each compared to how much is spent in all contracting opportunities and calculate the ratio for each.)

Determine Relative Availability of DBEs (How many DBE firms there are compared to how many total are in each NAICS code.)

Determine Weighted Base Figure. (Combine the two ratios together for each NAICS code.)

Adjust Base Figure.

Identify Contracting Opportunities:

Attachment 1
Detail of Expenses

503 - SERVICES						
COST ASSOCIATED WITH THIS EXPENSE IS LABOR AND OTHER WORK PROVIDED BY OUTSIDE ORGANIZATIONS FOR FEES AND RELATED EXPENSES.						
DESCRIPTION	COMPANY/VENDOR NAMES					QUARTERLY EXPENSE
JANITORIAL/LABOR SVS.						
LEGAL SVS.						
PAYROLL SVS.						
CPA SVS.						
COMPUTER SVS./DESIGN/PROGRAM						
DATA PROCESSING SVS.						
ADMINISTRATIVE/CONSULTING SVS.						
ADVERTISING SVS./FEES						
TEMPORARY HELP SVS.						
AUTOMOTIVE REPAIR SVS./LABOR						
OTHER (Please describe here						
OTHER (Please describe here						
OTHER (Please describe here						
OTHER (Please describe here						
					TOTAL 503 EXPENSES =	\$ -

DBE - SERVICES					
PLEASE INSERT THE # OF CONTRACTING OPPORTUNITIES (ANY OPPORTUNITY TO PURCHASE A PRODUCT OR SERVICE) IN THE APPROPRIATE COLUMN BELOW (#CO). ALSO INSERT DBE DOLLAR AMOUNT AND DBE VENDOR NAMES IF A CERTIFIED DBE WAS PAID WITH ANY PORTION OF THE TOTAL \$ AMOUNT THAT IS REFLECTED IN THE SPACES BELOW.					
NAICS Code	Description	#CO	\$ AMOUNT	DBE DOLLARS	DBE VENDOR NAMES (LIST ONLY IF VENDOR IS A DBE!! LIST ALL THAT APPLY)
423850	JANITORIAL/LABOR SVS.		\$ -	\$ -	
541110	LEGAL SVS.		\$ -	\$ -	
541214	PAYROLL SVS.		\$ -	\$ -	
541211	CPA SVS.		\$ -	\$ -	
541512	COMPUTER SVS./DESIGN		\$ -	\$ -	
518210	DATA PROCESSING		\$ -	\$ -	
541611	ADMIN/CONSULTING SVS.		\$ -	\$ -	
541810	ADVERTISING SVS. / FEES		\$ -	\$ -	
561320	TEMP HELP SVS.		\$ -	\$ -	
541111	AUTO REPAIR SVS./LABOR		\$ -	\$ -	

DBE tracking sheet 2017.xls [Compatibility Mode] - Microsoft Excel																											
January 1, 2017 through March 31, 2017																											
Type of Contract	Advertising	Office Supplies	Uniform Rental	Auto Parts	Janitorial Labor	Janitorial M&S	Tires	Fire Extinguishers	Med & Safety	Insurance	Office Equip Rental	Legal Services	Payroll Services	CPA Serv	Computer System Design	Data Processing / Hosting	Consulting Services	Temporary Help	Services to Building	Automotive Repairs	Total DBE Contracts	Total DBE Dollars					
NAICS	541810	424120	812332	423120	423850	561720	441300	423990	446199	524210	532420	541110	541214	541211	541512	518210	541611	561320	561790	811111							
System	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount	Contract Amount							
Bedford				5	\$190		1	\$8												10	\$35						
Boone		11	\$436				2													39	\$3,777						
Cass	11	21	\$6,066	63	\$12,104		9	\$850	12	\$2,411	7									14	\$2,288						
Clinton			\$296		\$93			\$615												6	\$2,245						
Dekalb	5	4	\$283	25	\$1,457		4													24	\$8,278						
Kosciusko		2	\$258	2	\$114		1			1	\$4,564									50	\$12,780						
LaGrange	2			10	\$378		2			2	\$3,575				4					5	\$9,816						
LifeTime Res.	1	5	\$1,879	1	\$7,957	3	1	\$236	2	1	\$15,882		1			3	\$3,136		1	2188							
Madison																											
Marion		1	\$417	11	\$4,297	3	\$458													17	\$1,547						
Marshall				17	\$1,397		2	\$691		1	\$2,462									30	\$1,301						
Miami				11	\$1,201	1	\$7	\$908		1	\$8,124									11	\$1,027						
Mitchell		1	\$90							1	\$981									15	\$2,940						
Monroe	3	\$52	10	\$762	13	\$541	22	\$1,946	4	\$3,791	6	\$19,796	1	\$3,943						1	\$3,390						
New Castle		1	\$354	2	\$597	1	\$350	1	\$1,041											6	\$1,144						
Noble	2	\$181		25	\$3,744		15	\$1,879		3	\$19,323		8	\$1,052	1	\$5,000				10	\$6,509						
Orange		4	\$308	1	\$2,179		1	\$304		1	\$4,198				1	\$2,210				16	\$1,047						
Richmond	2	\$98	1	\$126	58	\$3,609	3	\$1,229		1	\$3,447	1	\$287		3	\$1,038				20	\$12,990						
Rush	3	\$224	3	\$300	1	\$59	6	\$602	2	\$111					1	\$10,200				5	\$9,306						
Seymour		4	\$32	15	\$1,080	3	\$145	3	\$383								21	\$5,078									
SIDC	2	\$585	14	\$906	9	\$17,154	17	\$1,296	10	\$1,709	11	\$5,759	4	\$129	12	\$41,576	9	\$890									
SITS																											

Match Contract Opportunities with a NAICS Code

American Industry Classification System

History	Development Partners	Federal Register Notices	FAQs	Reference Files ▾	NAPCS
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Search

Enter keyword or 2-6 digit code

2017 NAICS Search

Go

Enter keyword or 2-6 digit code

2012 NAICS Search

Go



Enter keyword or 2-6 digit code

2007 NAICS Search

Go

Introduction to NAICS

The North American Industry Classification System (NAICS) is the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy.

NAICS was developed under the auspices of the Office of Management and Budget (OMB), and adopted in 1997 to replace the [Standard Industrial Classification \(SIC\) system](#). It was developed jointly by the [U.S. Economic Classification Policy Committee \(ECPC\)](#), [Statistics Canada](#) , and Mexico's [Instituto Nacional de Estadística y Geografía](#) , to allow for a high level of comparability in business statistics among the North American countries.

This official U.S. Government Web site provides the latest information on plans for NAICS revisions, as well as access to various NAICS reference files and tools. Additional information on the background and development of NAICS is available in the [History](#) section of this Web site.

2017 NAICS Manual

Reference Files

Announcements

Determine Weight of each work type by NAICS

Step 1.1 - Determine the weight of each type of work by NAICS Code:

* Enter all the FTA-assisted projects below. Project amounts should be assigned relevant NAICS Code(s).

NAICS	Project Type	Amount	% of Total
423120	Auto Parts	\$1,190,216.39	9.97%
423850	Janitorial	\$268,554.13	2.25%
561720	Janitorial Materials and	\$117,999.66	0.99%
423990	Fire Extinguishers	\$21,298.24	0.18%
424120	Office Supplies	\$256,402.21	2.15%
441300	Tires	\$484,784.72	4.06%
446199	Medical	\$65,046.61	0.54%
518210	Data Processing/Hosting	\$91,576.92	0.77%
524210	Insurance	\$4,465,790.66	37.39%
532420	Office Equipment Rental	\$68,878.91	0.58%
541110	Legal Services	\$16,066.86	0.13%
541211	CPA Services	\$461,886.34	3.87%
541214	Payroll Services	\$98,844.27	0.83%
541512	Computer System	\$495,446.92	4.15%
541611	Consulting Services	\$1,500,000.00	12.56%
541810	Advertising	\$173,677.73	1.45%
561320	Temporary Help	\$1,439.01	0.01%
561790	Services to Buildings	0	0.00%
811111	Automotive Repair	\$2,137,660.21	17.90%
812332	Uniform Rental	\$26,880.92	0.23%
	Total FTA Assisted Contract Funds	\$11,942,450.71	1.000000

Determine Relative Availability of DBEs

Step 1.2 - Determine the relative availability of DBE's by NAICS Code:

* Use DBE Directory, census data and/or a bidders list to enter the number of available DBE firms and the number of available firms.

NAICS	Type	DBE FIRMS	TOTAL ALL FIRMS	Relative (Weight)	
423120	Auto Parts	4	320	0.013	
423850	Janitorial	7	84	0.083	
561720	Janitorial Materials and	19	1121	0.017	
423990	Fire Extinguishers	17	122	0.139	
424120	Office Supplies	7	61	0.115	
441300	Tires	1	368	0.003	
446199	Medical	0	202	0.000	
518210	Data Processing/Hosting	12	325	0.037	
524210	Insurance	8	2978	0.003	
532420	Office Equipment Rental	4	9	0.444	
541110	Legal Services	6	2409	0.002	
541211	CPA Services	7	856	0.008	
541214	Payroll Services	3	100	0.030	
541512	Computer System	49	752	0.065	
541611	Consulting Services	107	1003	0.107	
541810	Advertising	24	192	0.125	
561320	Temporary Help	22	791	0.028	
561790	Services to Buildings	27	216	0.125	
811111	Automotive Repair	1	1822	0.001	
812332	Uniform Rental	0	47	0.000	
	Combined Total	325	13778	0.024	Overall Availability of DBEs

Determine Weighted Base Figure

Step 1.3 - (Weight) x (Availability) = Weighted Base Figure

NAICS	Type	Weight		Availability	Weighted
423120	Auto Parts	0.013	x	9.97%	0.001246
423850	Janitorial	0.083	x	2.25%	0.001874
561720	Janitorial Materials and	0.017	x	0.99%	0.000167
423990	Fire Extinguishers	0.139	x	0.18%	0.000249
424120	Office Supplies	0.115	x	2.15%	0.002464
441300	Tires	0.003	x	4.06%	0.000110
446199	Medical	0.000	x	0.54%	0.000000
518210	Data Processing/Hosting	0.037	x	0.77%	0.000283
524210	Insurance	0.003	x	37.39%	0.001005
532420	Office Equipment Rental	0.444	x	0.58%	0.002563
541110	Legal Services	0.002	x	0.13%	0.000003
541211	CPA Services	0.008	x	3.87%	0.000316
541214	Payroll Services	0.030	x	0.83%	0.000248
541512	Computer System	0.065	x	4.15%	0.002703
541611	Consulting Services	0.107	x	12.56%	0.013399
541810	Advertising	0.125	x	1.45%	0.001818
561320	Temporary Help	0.028	x	0.01%	0.000003
561790	Services to Buildings	0.125	x	0.00%	0.000000
811111	Automotive Repair	0.001	x	17.90%	0.000098
812332	Uniform Rental	0.000	x	0.23%	0.000000
	Total				0.028551
	Expressed as %	2.86%			
	Rounded Weighted Base Figure	3%			

Adjustment of Weighted Base Figure

Average the Weighted Base Figure with Median of the last three years actual participation.

Step Two: Adjustment of Base Figure

Past participation in the previous three years was as follows:

2018:	27.60%
2019:	8.05%
2020:	6.55%

The Median (8.05%) is selected to be averaged with calculated Base Figure per instructions in FTA Document "Disadvantaged Business Enterprise Program Goal Setting Process". $((8.05\% + 3\%) / 2) = 5.53\%$ = Adjusted DBE Participation Goal

Questions / Comments?

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